

**WAITRESS/BARBACK**  
**NF-7405-01**

**CLUBS**  
**MORALE, WELFARE**  
**& RECREATION**

## INTRODUCTION

This position is located in the Quality of Life Department, NAS Lemoore and will provide Waitress/Barback service support to the Consolidated Mess.

## TYPICAL WORK PERFORMED

Assists the bartender in the following tasks:

- Mixes both alcoholic and nonalcoholic drinks to order following a variety of established menus.

- Maintains the bar area in a clean and orderly manner and keeping the bar well stocked.

- Delivers drinks to patrons that are in lounge area.

May wash glassware and other bar equipment.

Takes orders, collects money and makes change.

Assists in taking inventory.

Takes money for drinks and rings it in the cash register.

Verifies cash bank on receipt and fills out a daily activity report at the completion of the shift.

Performs other related assigned duties.

## KNOWLEDGE REQUIRED

Basic knowledge and skill in the mixing of common drinks.

Basic math skills necessary to make change.

## SUPERVISORY CONTROLS

Works under the direction of the manager but may work alone with little supervision at night.

## GUIDELINES

Guidelines are verbal in nature and good common sense.

## COMPLEXITY

Position is not complex.

## PERSONAL CONTACTS

Much direct contact with patrons.

## PHYSICAL DEMANDS AND WORK ENVIRONMENT

Work is predominantly in-an enclosed area exposed to smoke and liquor fumes. Contact is made with both washing and sanitizing solutions and the possibility of minor-cuts due to the use of glassware. May at times have to pick up to fifty (50) pounds.